

Official Minutes

TOWN OF WESTFORD

November Board Meeting



The Town of Westford conducted its monthly meeting for [November](#) 2021 on [November 4](#), 2021, at 7:00 pm at the Westford Town Garage, 30874 CTH I, Cazenovia, WI. The agenda was as follows:

Call to Order Time: [7:00](#) pm

- 1) Pledge of Allegiance
- 2) Roll Call: Gary C., Cy D., Frank T., Ann S., Ursula B. Guests: [Dan Hanko](#)
- 3) Approve [Oct. 2021](#) minutes: [Cy](#) Motioned to Accept. [Frank](#) 2nd [All in Favor](#): Passed
- 4) Citizen contacts and concerns: Roadside Garbage pick-up, the citizens “as a group” need to address the Town Board for this issue to be voted on formally by the Westford citizens. Burn permits can be applied for through the DNR. Culvert replacements need to be addressed formally with the Foreman and/or the County.
- 5) **Discussions:**
 - a. Caz. Fire Budget Meeting Review – Our board attended their meeting. Their lawyer explained that the present contract is not being followed as written in 1976 and needs to be updated. Their Village, Fire Department and Association need to separate their budgets properly and decide who and how the Fire department will be funded and controlled. This came to fruition when their Fire budget needs to increase and would affect all the townships considerably. For Westford, it would be about \$2000.00 per year, yet Westford has no income and would have to ask the citizens for these increases. The fire department might take several months to create the divisions and new budgets, so we will table this discussion until formally notified by the fire department.
 - b. Budget planning for 2022 - Need to set up official meeting for public to increase levy. Westford Township has not increased its tax levy for over 10 years. No future investment plans were made to prepare for the cost of living, any large repairs, upgrades, or new equipment. **DECEMBER 1ST AT 6PM WILL BE THE BUDGET TOWN MEETING TO VOTE TO ACCEPT THE COUNTY ALLOWABLE INCREASE.** Postings will be on our website, the 3 posting stations, we will try to post at Royal Bank, Caz. Post Office, Soldweder’s, and Ma & Pa’s Cenex.
 - c. Resolution 2021-10 for Ward 1 District 4 (2020 pop. 516) update must be passed and sent to the County. [Frank](#) motioned to accept Resolution 2021-10 from the County for Westford Township that there shall be 1 ward, the municipal boundaries of which are established as stated. [Cy 2nd and Gary](#) **Concurred: Passed, signed and emailed to the County.**

6) **Reports:**

Foreman: Replacement street signs arrived. Sand/Salt will be arriving this week to prepare for the winter road upkeep.

Electrical outlets were added to the garage with an additional light outside for the fuel pump area. Dumping on our roadsides is an issue and will have to be cleaned up. This will increase the cost of the Township garbage pick-up.

Treasurer: Bank balance, deposits, and checks are all accounted for.

Clerk: Next month will be salary and H.I. reimbursement payouts, 2022 budget must be sent to the County and or State by Dec. 15th.

Personal Property Assessment Roll info get sent out to be updated by our Westford businesses.

Gravel, sand, road patch, garbage, product delivery, electric, telephone, repair parts, etc. have all gone up in costs, yet the past Township Board has no investments to cover for the increase costs. Therefore, a tax base increase would be needed every year. Our levy is limited by the county to increase only about 1% each year, yet it was never accepted by the board. The adjustment for prior years unused levy carryforward is 4.597%. Our budget, current accounts and 2022 amounts were distributed to those present, to prepare for discussions at the December 1st budget meeting.

Supervisors: Discussed some town roads that need attention/repair.

Chair: Caz. Fire Budget Meetings will be added to our board meeting dates in the future.

7) Pay bills

8) Adjourn 8:30 pm: Cy Motioned to Adjourn, Frank 2nd, Gary Concurred: Passed