

TOWN OF WESTFORD  
CAZENOVIA, WI 53924

**DRIVEWAY PERMIT**

Applicants Name \_\_\_\_\_ Date \_\_\_\_\_

Applicants Address \_\_\_\_\_

Property Owners Name \_\_\_\_\_

Address for proposed driveway \_\_\_\_\_

Section \_\_\_\_\_ Town \_\_\_\_\_ Range \_\_\_\_\_ Quarter/Quarter \_\_\_\_\_

The driveway will provide access to STH \_\_\_\_\_ CTH \_\_\_\_\_ Town Road \_\_\_\_\_

Proposed Land Use of Property \_\_\_\_\_

\*\*\*Provide a sketch of proposed driveway, including grade, slope, width and length of driveway and indicated turnoffs, if required, and the dead end turnaround on the back of this application.

Specify erosion control procedures to be utilized \_\_\_\_\_

Specify proposed roadbed base, including depth and type of material \_\_\_\_\_

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The following minimum specifications shall apply to all new driveways installed after July 1, 1996.

Minimum road surface width.....12 feet

Minimum road clearance.....24 feet

Minimum height clearance free of trees & wires.....18 feet

Maximum grade.....10%

At least one 25 ft in length and 18 ft in width segment of road surface shall be provided for each 300 ft of driveway length.

The driveway within the area of the public right-a-way shall slope away from the public road at a minimum of 1% and a maximum of 5% to prevent erosion onto the public road.

An adequate road bed of suitable material to support the projected traffic and any requirements for culverts shall be determined by the town board in considering an application for driveway approval. If culverts are required the recommended minimum diameter shall be 18 ft. Culverts must be installed by the Town of Westford or someone authorized by the township.

At the dead end of the driveway, a turn around of at least 25 ft radius or some other method to allow vehicles to turn around shall be provided.

An inspection fee of at least \$150.00 is required to be submitted with all applications for a driveway. The fee will be refunded if the location for a driveway is denied.

All driveways shall be constructed in accordance with the above requirements and other specifications as may be set forth by the town board. The maintenance of the driveway shall be the responsibility of the applicant and/ or property owner.

Signature of Applicant \_\_\_\_\_