

TOWN OF WESTFORD

Richland County

Driveway Permit

Applicants Name: _____ Date: _____

Applicants Address: _____

Property Owners Name: _____ Phone: _____

Address for proposed driveway: _____

Section: _____ Town: _____ Range: _____ Quarter/Quarter: __ / _____

The driveway will provide access to Town Road _____ State Hwy ____ County Hwy ____
(requires County Application)

Proposed land use of property: _____

Driveway Type: Residential Commercial Rural (check all that apply)

Type of Finished Surface: Concrete Gravel Blacktop (check all that apply)

Specify erosion control procedures to be utilized: _____

Specify proposed roadbed base, including depth and type of material: _____

The following minimum specifications shall apply to all new driveways installed after July 1, 1996:

12 ft Minimum Road surface width

24 ft Minimum Road clearance

18 ft Minimum Height clearance free of trees & wires

10 % Maximum Grade

At least one 25 ft length and 18 ft width segment of road surface shall be provided for each 300 ft of driveway length.

The driveway within the area of the public right-of-way shall slope away from the public road at a minimum of 1% and maximum of 5% to prevent erosion onto the public road. An adequate roadbed of suitable material to support the projected traffic and any requirements for culverts shall be determined by the Town Board in considering an application for driveway approval.

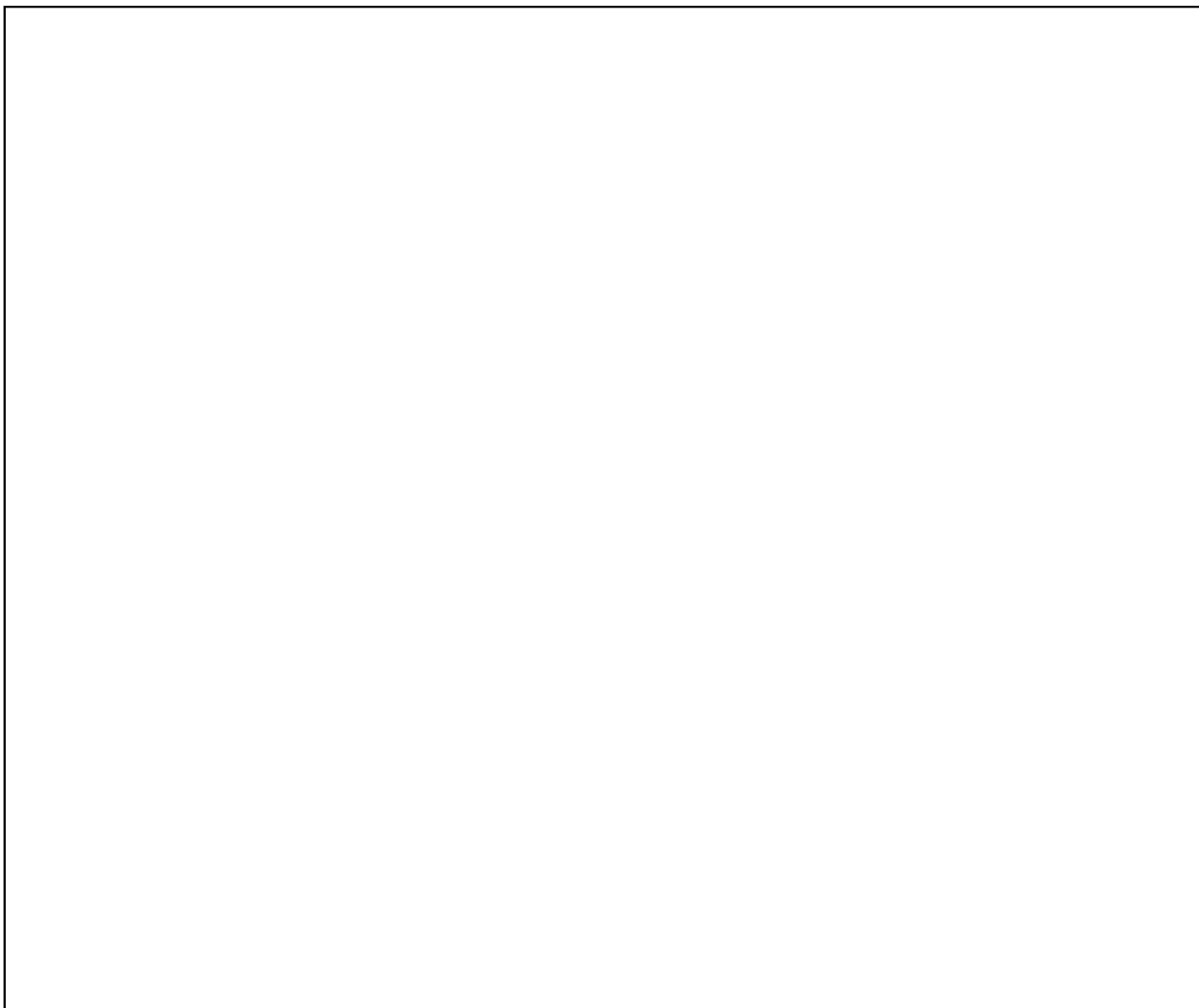
If culverts are required, the recommended minimum diameter shall be 18-inch culverts and must be installed by the Town of Westford or someone authorized by the township.

At a dead-end driveway, a turnaround of at least 25-foot radius or another method to allow vehicles to turn around shall be provided.

An inspection fee of at least \$150.00 is required to be submitted with all applications for a driveway. The fee will be refunded if the location for a driveway is denied.

All driveways shall be constructed in accordance with the above requirements and other specifications as may be set forth by the Town Board. The cost and maintenance of the driveway shall be the responsibility of the applicant and/or Property owner.

PROVIDE A SKETCH of the proposed driveway, including grade slope, width and length of driveway and indicated turnoffs if required and the dead-end turnaround:



Signature of Applicant: _____

TO BE COMPLETED BY THE TOWN BOARD

The above driveway preliminary plans have been approved, payment received for the inspection fee, by the Town of Westford, and determination has been made that the driveway meets the minimum standards, and the Richland County Zoning Office is hereby authorized to issue a building permit.

A culvert _____ required. If required, a minimum of _____ inches.
(will / will not)

The above driveway has been _____ by the appropriate highway jurisdiction
(approved / denied)

on this _____ day of _____, 20_____.

Westford Town Board:

_____ Chair

_____ Supervisor 1

_____ Supervisor 2