

OFFICIAL MINUTES
TOWN OF WESTFORD'S MONTHLY MEETING
On March 7th, 2024

The Town of Westford conducted its March Meeting on March 7th, 2024, at 7:00 pm. The Meeting was at the historic St. Anthony School, 32497 CTH "V". The agenda was as follows:

- 1) Call to Order All Present
- 2) Pledge of Allegiance
- 3) Moment of silence for our deceased colleague Lisa Klang. Gary: MOTION To acknowledge Lisa Klang's contributions to the Township as the town clerk. May she rest in peace. 2nd by Cy. Concurred by Frank.
- 4) Minutes from the February 2024 meeting Motion to accept by Cy, 2nd by Frank, Concurred by Gary
- 5) Citizen Concerns and Comments. Townsperson wondering if the township can move the notice box closer to the school building. The township cannot put it on personal property but will put an official sign up for better visibility. Carl Deofke asked for a driveway permit and submitted \$150. Has flags marked for the board to review. Put on April's agenda to approve. Will meet with Nate on Monday to inspect/discuss.
- 6) Germantown Sanitary District absorbed by the Town of Westford
 - a) Bank accounts. Add Ursula as clerk as a second contact.
 - b) Equipment and files: Frank will discuss with the lawyer regarding sanitary district hookup regulations, township will move equipment from church property to our garage.
 - c) Training (Nate) Nate and Ron R. discussed what needs to be done in case of an emergency or general maintenance. Ann has general paperwork to guide us on who/what/where. She also has all of the files from Ron R.
- 7) Board of Review Dates
 - a) Set Dates for review. Open Book: April 30th
 - b) Also include Open Book: May 22nd
 - c) Certification Updates: Gary Curfman got certified for BOR.
 - d) Per WTA, Assessor **must be present.**
- 8) Confirm Annual Meeting Date: April 16th.
- 9) Update on Foreman's assistant: John Seep has offered to help Nate and will receive an application.
- 10) Culvert and Bridge inspection (and training): The Township will use the company the county suggested to do the inspections.

NOTE: DISCUSSION AND ACTION MAY BE TAKEN ON ANY OF THE ABOVE AGENDA ITEMS
Not responsible for errors.

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- 11) Voting concerns (Church v State). All set with a plan to cover religious materials. Will ask Carol G. to come to the 4/4 meeting to post any concerns.
- 12) Set date for Board's annual road inspection: Sunday April 14th 8:30am
- 13) Reports by Supervisors, Clerk, Treasurer, Foreman, and Chair
 - Waiver of Liability may be needed for the Township to help in emergencies.
 - Signs for ATV 35 mph need to be purchased and posted on our local roads.
 - Ursula sent postcards to all parcel owners regarding our new meeting place, our website, etc.
 - Ann: taxes are finished, Bank Accounts balanced, keep balance in tax account until needed.
 - For an emergency case by case basis, Nate can contact the board to approve to help a resident. This happened where Nate helped when a front-end loader tipped. In the future we may charge \$75 for approved emergency help.
- 14) Paid Bills
- 15) Adjourned at 8:27pm to April 4th, 2024.