

**MINUTES
TOWN OF WESTFORD
FEBRUARY 2024 MEETING**

The Westford Town Board conducted its monthly February meeting at 7:00 pm on February 1, 2024 at the Historic St. Anthony's School, 32497 CTH "V" in Cazenovia. The agenda was as follows:

- 1) Call to Order: All present 7pm
 - 2) Pledge of Allegiance
 - 3) Motioned to accept the Minutes from January 2024 meeting by Cy 2nd by Frank, concurred by Gary.
 - 4) Citizen concerns and comments – n/a. Gary wanted to elaborate on Jan's minutes regarding the Westford Truck presence at the town meetings. This will continue for the next 6 months especially for elections, so our town's people will know they are at the correct facility.
 - 5) Request by Robert King to sell 8 acres near CTH CC and Massey Hill Rd (Next to Smith Property.) The buyer will have the acreage surveyed. Gary Motioned to approve the sale pending by survey of the property with both parties agreeing to the survey. 2nd by Cy, Concurred by Frank.
 - 6) Motion to deny giving Richland Co Sheriff free Township land for 270' Tower by Gary 2nd by Frank, concurred by Cy.
 - 7) Notice box location discussion. Boxes will remain where they are. A board will be added to the Garage window. Frank needs a key to inspect the current boxes for repair possibilities. Ursula will ask the H.S. if the students would like to have a project if the Town can supply the materials.
 - 8) Hiring additional staff to assist Westford's Foreman. Chris Carlson helps when available, but the township needs additional backup. Clerk will enter an ad in the Reedsburg and RC papers.
 - 9) Great job by Westford's Snow Removal Crew.
 - 10) Reports by Supervisors, Treasurer, Clerk, Foreman, and Chair
- Clerk:** Next Election is in April. I have ordered supplies to be compliant with the WI Election Board. We will have Handicap Accessible voting parking spot outside the front door. Carol Gilbert is our Chief Election Officer and our helpers are Susan Servais, Susan R-Seep, Cindy Jorgensen, and Ann Stiemke. Lisa and or Sonya might be able to help. I'll need to confirm who will attend and at what times.
- Supervisors:** DNR is offering grants for townships. He'll look in to what we can do.
- ATV m.p.h. signs need to be erected at all entrances of our township.
- Treasurer:** Someone put their taxes in her personal mailbox, and someone put their taxes in the town's suggestion box. Taxes are only accepted via USPS or on in person days. The Clerk will help the Treasurer as a Germantown Sanitary District back-up.
- Chair:** Mileage will be paid for Richland Center drop offs/pickups/meetings, but not mileage to the post office. Open Book will be May 22nd from 4-6pm with the BOR within 45 days thereafter. We will require that the Assessor be present as a condition of their contract. ALSO, Nathan was asked to inventory our small bridges and culverts. This program must be submitted by April 15th.
- Foreman:** Seal coating on Fry, Zanon, and Frog Hollow Rds. might be next in line for 2024.
- 11) Paid Bills
 - 12) Motion to Adjourn to March 7, 2024 @ 7PM by Gary 2nd by Frank, concurred by Cy.

Note: Discussion and action may be taken on any of the above agenda items. Disclosure: Not responsible for typing errors.