

Official Minutes

# TOWN OF WESTFORD

## January Board Meeting



The Town of Westford conducted its monthly meeting for [January](#) on Thursday [January 6th](#), 2022, at 7:00 pm at the Westford Town Garage, 30874 CTH I, Cazenovia, WI. The agenda was as follows:

Call to Order Time: [7:06](#) pm

- 1) Pledge of Allegiance
- 2) Roll Call: Gary C., Cy D., Frank T., Ann S., Ursula B. Guests: [none](#)
- 3) Approve [Dec. 2021](#) minutes: Gary C. Motioned to Accept. Cy D. 2<sup>nd</sup> [All in Favor](#): Passed
- 4) Citizen contacts and concerns: [a.\) The Germantown Sanitary District has received harassing mail. If/when the gentlemen retire, the township may have to absorb the future costs – with no budget planned for it.](#) [b.\) The dump will remain open on Holidays with time and a half as compensation for our dump manager.](#)
- 5) Discussions:
  - [a. Motion Westford equipment or personnel shall not be used for private services or individuals unless there is a Bonafede human life threatening 911 emergency and 911 is summoned. The Foreman may assist emergency personnel. Motioned by Gary C., 2<sup>nd</sup> by Cy D., Frank T. concurred. Passed by unanimous vote.](#)
  - [b. Motion To approve a credit card for the township with Royal Bank. Motioned by Frank T., 2<sup>nd</sup> by Cy D., passed. Ursula will research a Royal Bank Debit Card for online purchases to eliminate employee purchases and reimbursements and to keep proper records.](#)
  - [c. Fire dept. self-certification/fire dues paperwork needs to be reviewed by the board and approved for submittal by March 31<sup>st</sup>.](#)
  - [d. Cemetery account will not be accessible online for Clerk/Treasurer through Royal Bank.](#)
- 6) Reports:
  - [Foreman:](#) Updated board on current repairs and asked board for permission to rent a tree trimmer for our roads. \$50/hr, max 20 hours. We do not have excess patch to sell. We only sell 1 load a gravel to repair washouts from a storm. Foundry offering slag, without MSDS sheets, therefore we cannot use as fill.
  - [Treasurer:](#) Bank balance, deposit types, checks not cleared, and taxes are still being collected. The first settlement payments will be sent to the County and all schools from the taxes received. Purchased a calculator with paper rolls since the county requires printed receipts.
  - [Clerk:](#) Issued w-2's to the Board and employees. **AS OF FEBRUARY 1, 2022, TOWN AND COUNTRY WILL IMPLEMENT a 6% RATE INCREASE FOR ALL COMMERCIAL CUSTOMERS, so our Dump costs will raise this year.** There are timber cutting permits and Managed Forest information from the county to review.
  - [Supervisors:](#) Cy getting township insurance quotes to weigh our current protection. So far not many can compete with Rural Insurance. Frank that road bids will be needed for next year. ARPA funds can be used for more needs this year.
  - [Chair:](#) RE: Firehouse meetings. CAZ will redefine its facilities and will have more info at their next meeting. The Foreman should purchase vests and a winter coat that has high visibility at the township's expense.
- 7) Pay bills
- 8) Adjourn [8:58](#) pm: Gary Motioned to Adjourn, Frank 2<sup>nd</sup>, Cy concurred. [All in Favor](#): Passed

